

**Regional Food Bank of Oklahoma  
Pillar Volunteer Request Form**

Pillar Volunteers are skills-based volunteers who are willing to share their time with the Regional Food Bank of Oklahoma to serve in a specific area of expertise. If you need a qualified volunteer to assist with a project or projects within your department, please complete the information below and return to Lacey Bagley. Do not request a Pillar Volunteer unless you have a project outline with clear expectations.

**Pillar Volunteer Position Information:**

Name of Position:	Project Support
Department Requesting Pillar Volunteer:	Operations - Volunteer Center
Supervisor Assigned to Pillar Volunteer:	Volunteer Center Staff
Date of Request:	
Date Needed:	ASAP
Project/ Assignment End Date:	Ongoing
Available Times:	M-Sat; 9-12pm & 1-4pm; Evenings: Wed 6-8pm; Thurs 6-9pm
Skills Needed:	Assisting point Volunteer Coordinator; Public speaking; giving instruction; acquiring supplies/directing product placement
Project/ Assignment Description:	Project Support is responsible for helping Volunteer Coordinators keep their project running smoothly during a volunteer shift. Strong communication, follow instruction, anticipate group needs, as well as safety and organization are essential to effectively performing this function.
Additional Notes:	Training sessions will be provided for this task.

**Additional Requirements:**

Does this Position Require a Professionally Trained Volunteer:	No.
Can the volunteer be a court-ordered community service individual?:	Yes.
Does the position require travel outside of the Regional Food Bank? (Mileage will not be reimbursed.):	No.
Does the position have physical requirements?:	Yes. Lifting product, typically less than 50lbs, is often required; Public speaking; Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Preparer Signature:	Kristi Youngblood
Supervisor Approval/Signature:	Denice Hurlbut

**Contact information:**

Pillar Volunteer Program Coordinator:	Lacey Bagley lbagley@regionalfoodbank.org www.regionalfoodbank.org/PillarVolunteer 405-600-3143
---------------------------------------	--